

Registered under Registry of Societies on 14th June 1973
Re-endorsement on 7th May 2014
Revised and Approved on 11th March 2023

MALAYSIAN ASSOCIATION OF SPORTS MEDICINE (MASM)
CONSTITUTION

ARTICLE 1 NAME

The name of the association shall be:

“Persatuan Perubatan Sukan Malaysia” which shall be, in English “The Malaysian Association of Sports Medicine” and is referred to, hereinafter, in this Constitution as the “Association”.

ARTICLE 2 ADDRESS

The registered address of the association shall be:

Olympic Council of Malaysia
Mezzanie Floor,
Wisma OCM, Jalan Hang Jebat,
40150 Kuala Lumpur.

or other places as may from time to time be decided on by the committee. The registered place of business shall not be changed unless prior approval is obtained from the Registrar of Societies of Malaysia.

ARTICLE 3 OBJECTIVE

- 3.1. To promote the study, application and development of Sports and Exercise Medicine in the country
- 3.2. To act as a national consultative body to the Government, if called upon, on all matters concerning Sports and Exercise Medicine
- 3.3. To promote physical activity and exercise to the public as an effort to support the national and global action in combating physical inactivity.
- 3.4. To organize events such as conferences, scientific meetings, workshops and courses in order to keep abreast of the new development in Sports and Exercise Medicine
- 3.5. To promote the publication and sharing of education and scientific materials regarding Sports and Exercise Medicine
- 3.6. To assist in setting up state subcommittees throughout Malaysia to promote and expand the service of Sports and Exercise Medicine
- 3.7. To act as the recognized national affiliate to the FIMS (International Federation of Sports Medicine), AFSM (Asian Federation of Sports Medicine), and other international organizations of similar interest

ARTICLE 4 MEMBERSHIP

4.1 Ordinary Members

- 4.1.1. Ordinary membership is open to Malaysian who has been awarded an academic qualification of tertiary degree from an accredited institution in a field related to sports and exercise medicine, and other related disciplines recognised by the Council of MASM.
- 4.1.2. Ordinary members have voting rights and eligibility to stand for office.
- 4.1.3. The fee for ordinary membership is RM 50 per annum (expires on 31st December of each calendar year).
- 4.1.4. The fees for all membership categories shall be determined and reviewed by the MASM Council as needed from time to time.

4.2 Associate Members

- 4.2.1. Associate membership is open to anyone who is interested in fields related to sports and exercise medicine and supports the objectives and goals of MASM.
- 4.2.2. Associate members do not have voting rights and are not eligible to stand for office.
- 4.2.3. Associate members are able to enjoy all other membership benefits as ordinary members.
- 4.2.4. The fee for associate membership is RM 30 per annum (expires on 31st December of each calendar year).
- 4.2.5. The fees for all membership categories shall be determined and reviewed by the MASM Council as needed from time to time.

4.3 Life Members

- 4.3.1. Life membership is only open to any ordinary members that have joined MASM for at least two (2) full years with good standing.
- 4.3.2. Life members have voting rights and eligibility to stand for office bearer
- 4.3.3. The fee for life membership is RM 500.
- 4.3.4. The fees for all membership categories shall be determined and reviewed by the MASM Council as needed from time to time.

4.4 Corporate Members

- 4.4.1. Corporate membership is open to any companies that have a keen interest in supporting MASM to promote and develop sports and exercise medicine in Malaysia.
- 4.4.2. The fee for corporate membership is RM 1000 per annum (expires on 31st December of each calendar year).

- 4.4.3. A corporate member cannot opt for life membership at any time.
- 4.4.4. Corporate members are not allowed to hold any position in the Council and do not have voting rights.
- 4.4.5. Benefits of corporate membership include:
 - 4.4.5.1. Two (2) representatives from each corporate member will be able to enjoy the special membership rate for any events organised or co-organised by MASM
 - 4.4.5.2. To be listed as MASM corporate member in MASM Membership website
 - 4.4.5.3. The fees for all membership categories shall be determined and reviewed by the Council of MASM as needed from time to time.

4.5 Fellow of MASM

A Fellow of MASM shall be elected at a General Meeting, on the recommendation of the Council of MASM for outstanding professional and meritorious contributions to the field of sports and exercise medicine. Fellows of the Association will be entitled to use the abbreviation, FMASM, after their names.

4.6 Membership Termination

- 4.6.1. Members who did not renew their membership after one (1) year will have their membership deactivated.
- 4.6.2. Members who did not renew membership for two (2) consecutive years will result in permanent cancellation of membership.

4.7 Re-joining Fees

- 4.7.1. Any member who has lapsed in payment of membership subscription shall have to pay a re-joining fee when they wish to re-join the Association. The re-joining fee shall be twice the amount of the annual fee, and arrears shall be waived.
- 4.7.2. Members will also have to pay the membership fee for the current year.
- 4.7.3. Members who have lapsed in their membership subscription will not be able to apply for Life membership until they have paid up their re-joining fee

ARTICLE 5 ADMINISTRATION

The Council shall consist of the following eleven (11) office-bearers who shall be elected at the Biennial General Meeting of the Association, and who shall hold office for a term not more than two (2) years, and may be re-elected:

- President
- Two (2) Vice President

- Honorary General Secretary
- Honorary Assistant Secretary
- Honorary Treasurer
- Five (5) Ordinary Council Members

5.1 Duties of The Council

- 5.1.1. The function of the Council is to organize and supervise the activities of the Association and to make decisions on matters affecting its running within the framework of the Constitution. It shall furnish an annual report, including an audited statement of accounts, at each General Meeting on its activities during the previous year.
- 5.1.2. The Council shall, if and when necessary, appoint paid staff to assist in the execution of its duties and activities.
- 5.1.3. Any vacancy arising between elections shall be filled by appointment from the Council.
- 5.1.4. The Council may co-opt members to serve in ad-hoc committees as needed.
- 5.1.5. The Council shall meet at least once every three (3) months. At least fourteen (14) days' notice shall be given for all ordinary Council meetings. All decisions made at these meetings shall be by a majority vote.
- 5.1.6. The Council may call for an emergency Council meeting by giving at least seven (7) days' notice.
- 5.1.7. At least six (6) out of eleven (11) Council members shall form a quorum for a Council meeting.

The Council shall decide on any matter not provided for in this Constitution.

ARTICLE 6 DUTIES OF OFFICE-BEARERS

6.1. The President

The President shall take the chair at all meetings of the Association i.e. Council Meeting, General Meeting.

6.2. The Vice President

The Vice-Presidents shall assume all duties, powers and responsibilities of the President in the absence of the President.

6.3. The Hon. General Secretary

The Honorary Secretary shall: -

- 6.3.1. Conduct all correspondence and keep all affairs of the Association, including membership register, documents and papers except the accounts and financial records.
- 6.3.2. Prepare and present the annual report of the Association's activities at the General Meeting (BGM or AGM).
- 6.3.3. In consultation with the President, be responsible for calling all Council and General Meetings.
- 6.3.4. Record the proceedings of all meetings and circulate copies of the minutes of these meetings to the Council Members within fourteen (14) days.
- 6.3.5. Within thirty (30) days after the holding of BGM, the Honorary Secretary shall submit the report of the Association to the Registrar of Societies as required under section 14(1) of the Societies Act, 1966.
- 6.3.6. In the intervals between Council meetings where any urgent matter requiring the approval of the Council arises, the Honorary Secretary shall circulate the relevant information to all Council Members. Decision will be made based on responses from at least six (6) Council Members.
- 6.3.7. The decision of any urgent matter, shall be tabled by the Honorary Secretary at the next Council meeting and recorded in the minutes thereof.

6.4. The Honorary Assistant Secretary

The Hon Assistant Secretary shall assist the Honorary Secretary in all the latter's duties. In the absence of the Honorary Secretary, the Honorary Assistant Secretary shall deputise for the Honorary Secretary and assume the Honorary Secretary's responsibilities.

6.5. The Honorary Treasurer

- 6.5.1. The Honorary Treasurer shall keep the accounts of the Association. The Honorary Treasurer shall collect all subscriptions or other Income of the Association and issue receipts for all monies received, disburse monies as approved by the Council and table a statement of accounts for the review of the Council at Council meetings.
- 6.5.2. At the end of each financial year, the Honorary Treasurer shall assist the registered external auditor (appointed by the Council) in preparing the annual balance sheet and statement of accounts. Then, the Honorary Treasurer shall obtain approval from the elected Honorary Internal Auditors before presentation at the succeeding General Meeting.

6.6. The Ordinary Council Members

The Ordinary Council Members shall assist the Council to ensure smooth functioning of the Association and may from time to time be assigned specific duties by the Council.

ARTICLE 7 GENERAL MEETINGS

7.1 The Biennial General Meeting (BGM) and Annual General Meeting (AGM)

- 7.1.1. The ultimate authority of the Association is vested in the general meeting of the members.
- 7.1.2. A preliminary notice of the General Meeting (BGM or AGM) stating the date, time and venue, and calling for motions for discussion shall be sent out by the Honorary Secretary to all members not later than thirty (30) days before the date of the General Meeting.
- 7.1.3. Any member desirous of moving any resolution at the General Meeting (BGM or AGM) shall give notice in writing thereof to the Honorary Secretary not less than twenty one (21) days before the date of the General Meeting.
- 7.1.4. The Honorary Secretary shall send to all members at least fourteen (14) days before the General Meeting (BGM or AGM) the agenda to be transacted, including copies of minutes and reports, any resolution which members have indicated their intention of proposing as provided under ARTICLE 7.1(3), as well as the audited accounts for the previous year.
- 7.1.5. The business of the BGM or AGM shall be:
 - 7.1.5.1. To receive the Council's report on the working of the Association during the previous year;
 - 7.1.5.2. To receive the Treasurer's report and the audited accounts of the Association for the previous year;
 - 7.1.5.3. To elect the Office-Bearers and to appoint one Internal Auditor for the ensuing two years (only during election years);
 - 7.1.5.4. To deal with such other matters as per in the Agenda
- 7.1.6. The format for Biennial General Meeting and Annual General Meeting of the Association is to be decided by the Council either as a physical (in-person), virtual (online) or a hybrid of both physical and virtual format meeting not later than 30th April of the year it falls due.
- 7.1.7. If half an hour after the time appointed for a Biennial or Annual General Meeting, a quorum is not present, those members present shall have the power to proceed with the business of the day, but they shall not have the power to amend the Constitution of the Association.

7.2 Special General Meetings

Special General Meetings may be called by: -

- 7.2.1. The Executive Board or Council by giving at least fourteen days' written notice to every member.
- 7.2.2. By a written request of at least twenty ordinary members, stating clearly, the resolutions that they wish to move. Special General Meeting shall be convened within one month of the receipt of the written request, giving fourteen days' notice in writing to every member, and stating the business to be discussed.
 - 7.2.2.1. Special General Meetings shall decide only on the matter or matters for which they are convened.
 - 7.2.2.2. Should any matter or matters be decided upon, or should there be no meeting due to insufficient quorum, the same matter or matters cannot be on the Agenda of any General Meeting held within six months of the date of the meeting or proposed meeting.

The quorum for Biennial or Annual General Meeting shall be twice of the total number of Council Members.

ARTICLE 8 AMENDMENTS TO THE CONSTITUTION

- 8.1. Any alterations or amendments to this Constitution can only be made at a General Meeting after giving the appropriate written notice.
- 8.2. Any amendments, alterations or additions shall require a two-thirds majority vote of members present at meeting.
- 8.3. Any amendments can be deemed to be effective only after approval for these amendments is obtained from the Registrar of societies.

ARTICLE 9 TRUSTEES

If the Association shall acquire any immovable property, such property shall be vested in Trustees, who shall be elected at a General Meeting, upon the execution of a Declaration of Trust by such Trustees. If a Trustees dies, or is of unsound mind, or is absent from Malaysia for a period exceeding twelve months, he shall be deemed to have resigned his Trusteeship. If a Trustee is guilty of misconduct of such a nature as to render him Undesirable as a Trustee, he may be removed from Trusteeship by a General Meeting by a two-thirds majority vote. Vacancies in the Trusteeship may be filled by a General Meeting so that the number shall not

be more than four or less than two. Notice of any intending change in Trusteeship must satisfy the requirements of a General Meeting. The result of such a meeting shall then be notified to the Registrar of Societies.

ARTICLE 10 AFFILIATION

The Association may be affiliated or associated with International Sports Medical Associations outside Malaysia only on the approval of the Council and prior approval from the Minister of Home Affairs.

ARTICLE 11 PRESS RELEASE

No press release or communication to any public body, government or otherwise may be made in the name of the Association, except by the President of the Association, or any other Council Member authorised by Council of the Association.

ARTICLE 12 DISSOLUTION

- 12.1. The Association shall not be dissolved except with the consent of not less than three fifths of the members present at a General Meeting called expressly for this purpose.
- 12.2. In the event of the Association being dissolved as provided for above, all debts and liabilities legally incurred on behalf of the association shall be fully discharged and the remaining funds shall be donated to the Government or to an organization or organizations with similar objectives.
- 12.3. The Registrar of Societies shall be informed of such dissolution within fourteen days by the Executive Board.

MASM Logo Identity



The two Malayan tigers represent strength and courage, which also retains the earliest armorial of the Federation of Malaya since our formation in 1973.



The fourteen pointed star positioned in center of the crescent symbolizes we constitute of the 13 member states and the federal territories in Malaysia. This star-crescent positioned at the top also to dignify luck and advantage.



These five circle ring with the flame in the center represents the 5 continents of the world and the flame in the center represents us; Asia leading the rest.



The shield signifies strength and protection, encompassing the *Caduceus* symbol; representing the medical trade to be handled professionally and accountably.



The yellow ribbon at the bottom signifies our associations name in the official Bahasa Malaysia, that is *Persatuan Perubatan Sukan Malaysia*.